SCHEDULING RAMP CHECKLIST

We've taken the guesswork out of how to get started. By the end of this checklist, you'll have a working schedule template and a live project schedule.

Copy Template

Copy Template

S S M T W

Mon, Apr 20 to Fri, Apr 24

5 Structural engineering

Mon, Apr 27 to Fri, May 01

6 1st submission to city or county
Mon, May 04 to Fri, May 15

STEP							
1	Pick one of your existing project's schedules. This is the initial send of this checklist, you'll compare the two schedules to confi	-			ıct. At	the	
2	Enter your schedule in the existing Training Home project. Don't worry about adding assignees now. Just focus on your tasks and dates. Click here for detailed steps.		schedule on G	_	ask vie	ew	
3	Check your schedule dates against the new schedule in CoConstruct. Verify both match.	Field Update View Gantt View + * = * X	Calendar View Task View ① ↔ ← → □ ♣	Baseline View	Work Days	Finish	Drada
	To make it easy to use your new schedule as a starting	1 Create Schedule	Double click f		1 day	6/10/2020	Prece
4	point for future projects, create a schedule template from your new Training Home schedule. Click here for detailed steps. Published Schedule						
5	Create a real project in CoConstruct or use the one you created when following the Estimate Checklist. <u>Click here for detailed steps</u> .	Field Update View Gantt View Task Name Task Name Coreate Schedule	Calendar View Task View 2	. Start 6/10/2020 Wed	Work Days	Finish 6/10/2020	Prede
6	Import your schedule template into your new project. <u>Click here for detailed steps</u> .			Copy ter	mpiate	to pro	oject
7	Adjust dates and mark items complete to reflect reality in the fi Then click 'Publish Schedule.' You now have a working schedu		•ill At&t Wi-Fi ❤ C. Search	2:54 PM Schedule	33% ■ +		
8	Victory! Click <u>here</u> to upload your schedule to the CoConstruct						
	Community for best practice feedback. Alternatively, you can reach			plan and elevation 10	ons 100% >		
	out to your Sales Representative or Coach for best practice fee	edback.	3 Preliminary estima Mon, Apr 13 to Fri, Apr		100% >	1	
			4 Architectural cons	struction docs	>		

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